



## Action Sheet – Henbury, Brentry and Southmead NP – 8<sup>th</sup> December 2015

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
6b	NP Business Report	<b>That the following Wellbeing funding allocations be approved:</b>	<b>Keith Houghton, Dec 2015</b>	Administered and paid, Jan 2016
		a. Southmead Wellbeing funding allocations:		
		<b>Bristol Noise: £550</b>		done
		<b>Working In Southmead for Health: £175</b>		done
		<b>Working In Southmead for Health: £375</b>		done
6d		The Partnership agreed the recommendations of the Traffic and Transport Sub-group. 1.The preliminary assessment for Crow Lane & 2.The development of an 'implementation ready study' for a mini-roundabout	<b>Keith Houghton to Nigel Lapworth Dec 2015</b>	Will come to next Traffic & Transport meeting to make recommendation to 28 <sup>th</sup> June 2016 NP meeting
6e		The Partnership requested that clarity would initially be sought on whether the Grove had been adopted and if not formally request adoption.	<b>Keith Houghton to Nigel Lapworth Dec 2015</b>	e-mail sent – awaiting response
6g		The Partnership noted the Loop would be a Spur scheme with a decision to be made on the location of the rail station. The options given of either the Old Station or behind Wolfridge Gardens in Brentry. On a vote the partnership agreed to support the location on the Old Station site	<b>Cllr Weston to draft a letter for Jenny Smith as Chair to sign Dec 2015</b>	Letter signed and sent – see Appendix 1

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6j		The Partnership Agreed the following future meeting dates for 2016/2017: 28th June 2016 AGM; 27th September 2016; 13th December 2016; 28th March 2017	<b>Keith Houghton to arrange venue bookings Dec/Jan 15/16</b>	Partially booked – later meeting still to be confirmed
7	Universal Credit and Welfare reform Update	The Partnership requested that this information be shared with the wider community via the Mead community newsletter.	<b>Keith Houghton to liaise Katie Britten Jan/Feb 2016</b>	Articles in both Mead and Henbury/Brentry still to go in – awaiting any changes following Budget and stabilisation of future funding for the Mead, now established.
9c	Neighbourhood Partnership Plan Update Report	NP Governance development: Agreed on two separate meetings for Southmead & Henbury & Brentry, if possible on the same day.	<b>KH to action Jan/Feb 2016</b>	Still to do – seeking single meeting after the May elections with new Councillors
d		Agreed the proposal for an event to enable Henbury/Brentry to consider options for developing its community centre aspirations	<b>KH to action</b>	To be set in conjunction with H&BCC now the Community Plan is completed
f.		Partnership agreed a meeting with Learning Partnership West to discuss (i) what they do and (ii) how they deliver	<b>Partnership to share questions with LPW through KH prior to the meeting and KH to arrange meeting</b>	Develop questions at 29 <sup>th</sup> March NP meeting
g		South Gloucestershire CPNN impacts: lack of information emerging on the traffic mitigations being developed on the Bristol road network. KH informed the NP that Cllr Gollop was intending to ask for a briefing from City Transport. The NP strongly supported	<b>Cllr Weston &amp; KH Jan 2016</b>	Briefing for Councillors and NP traffic group chairs held by BCC Transport officers 26 <sup>th</sup> February 2016. Cllr Weston will verbally update the NP on 29 <sup>th</sup> March. Summer or autumn 2016 for a public event once the traffic modelling study is completed

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		his initiative. NP requested that Southern Brooks Community Partnership in South Gloucestershire should be included in any information sharing		
h		Mayor's visit: 15th January 2016 from 9.30am – 1.30pm: Partnership agreed that the designated planning group would continue with preparation and devise a schedule. The Mayor to spend 1.5hrs in each Ward with each group with final joint meeting at the Greenway centre	<b>KH to liaise with NP working group. Jan 2016</b>	Mayor's visit took place on 15 <sup>th</sup> January. Event well well – 30 residents took part. See Appendices 2 & 3 for report and actions
i.		The Partnership request a presentation from Jane Taylor, education skills service manager at the next available meeting	<b>KH to plan for March 2016</b>	Presentation requested and on meeting agenda
Outstanding Actions from 22 <sup>nd</sup> September 2015 NP meeting:				
12	Neighbourhood Partnership Plan Update	Keith Houghton to approach Neighbourhood Partnerships in North Bristol to consider a joint invitation to the Police and Crime Commissioner to discuss drugs concerns.	<b>Keith Houghton, November 2015</b>	To organise after the Police & Crime Commissioner elections in May 2016
		Parks Grounds Maintenance: Keith Houghton to confirm that the neighbourhood partnership would like to take part in this work.	<b>Keith Houghton, November 2015</b>	Can deliver in Henbury/Brentry through current Parks Prioritisation meetings; Southmead still to explore how to deliver.



## MY NEIGHBOURHOOD

### Henbury, Brentry & Southmead Neighbourhood Partnership

MetroWest Phase 2: Henbury station location  
consultation  
Engine Shed,  
Station Approach,  
Temple Meads  
Bristol BS1 6QH.

**Reply to** Jenny Smith  
**Telephone**  
**Minicom**  
**Fax**  
**E-mail** jenny.smith@bristol.gov.uk  
**Our ref**  
**Your ref**  
**Date** 22<sup>nd</sup> January 2016

**To whom it may concern,**

At a recent meeting of the Henbury, Brentry & Southmead Neighbourhood Partnership we discussed the issue of the siting of the new Henbury Train Station. After a discussion the Partnership expressed a preference for the Western option.

Our reasoning for doing so is due to the possible linkage with Clifton Rugby Club in providing a much needed Park and Ride option to service the station, primary bus routes and the wider CPNN development. This has been an aspiration of our communities for some time. A Western based station served by the number one bus, a long standing cycle route and new rail service when combined with such a facility would create a true congestion busting transport hub in North Bristol.

I repeat our preferred option is the Western Station.

Yours sincerely,

Cllr Brenda Massey  
Cllr Jenny Smith (Chair)  
Cllr Mark Weston  
Cllr Chris Windows

On behalf of Henbury, Brentry and Southmead Neighbourhood Partnership



Cllr Brenda Massey  
Chair of Henbury, Brentry and Southmead  
Neighbourhood Partnership  
c/o Keith Houghton  
Bristol City Council  
Brunel House  
St George Road  
Bristol, BS1 5UY

**Reply to** George Ferguson  
**Telephone** 0117 922 2420  
**E-mail** mayor@bristol.gov.uk  
**Date** 10<sup>th</sup> February 2016

Dear Brenda,

**Re: Neighbourhood Visit to Henbury, Brentry and Southmead**

Apologies for the delay in contacting you following my visit to Henbury, Brentry and Southmead on 15th January 2016. I wish to thank you and the members of your Neighbourhood Partnership, local residents and community groups for their help in making my community visit an informative morning.

I was impressed by the great work undertaken by the community. In particular, the proposal for the Greystoke Strip and housing development project led by the Southmead Development Trust. I look forward to seeing the business and delivery plans in the near future.

The visit provided me with invaluable insight into issues in the area, especially the need for a combined site for the Children Centre and the Elmfield School for deaf young people as well as the difficulty in developing the Youth Centre into a hub for young people.

The activism of local organisations such as Learning Partnership West and their staff, notably Paddy Dorney (Lead Children's Worker), alongside local residents was impressive – their fundraising efforts for The Ranch Adventure Playground has absolutely paid off! The new equipment looks great and I thoroughly enjoyed climbing the frames.

I have started talks with officers around the actions I took away; please see the attached for these. I will ensure you are kept updated via the NP coordinator.

If I can be of further assistance please do not hesitate to contact me via my Executive Assistant, Hannah by email [hannah.sturman@bristol.gov.uk](mailto:hannah.sturman@bristol.gov.uk) , or on the Mayor's Office number given above.

Yours,

A handwritten signature in black ink, appearing to read 'George Ferguson', enclosed in a thin black rectangular border.

**George Ferguson, CBE**  
Mayor of Bristol

## NP Visit to Henbury/Brentry/Southmead

15<sup>th</sup> January 2016

### Action / Casework Summary

Action	Related to	To be actioned by	Notes
Mayor to note the ambition and synergy of the Rugby Club's plans/aspirations and Bristol's needs to increase take up of sustainable travel and reduce car journeys into the city – asking the Mayor to support this potential solution	Clifton Rugby Club	Mayor/Strategic City Transport Service	Exec office has provided information from the Rugby Club to the Strategic City Transport Service Director
Local Councillors to set up a public meeting with Cambian Group on 12 <sup>th</sup> February	Cambian Secure Hospital	NP Coordinator/Local Councillors	Development of facility has been postponed until Summer 2017
Exec Office to reflect back into Council Planning department. Need to flag up when a planning consent is given that is likely to create a local concern such as this one	Cambian Secure Hospital	Exec Office/Strategic City Planning Service/Social Care Adults Service	Exec office has provided the feedback to both Strategic City Planning Service Director and the Social Care Adults Service Director
Mayor/Exec office to feedback about the need to present clear routes to communities on how to link local plans/aspirations into BCC business planning and resource/asset management	Youth Club/Brentry Lodge issue	Exec Office/Neighbourhoods Service Director/Community Asset Manager	
NP Coordinator to contact Education Dept to explore if Henbury Centre could house their education provision and if they would consider freeing up Brentry Lodge; also to ask them to speed up their use of Brentry Lodge if they intend to develop a service from it.	Youth Club/Brentry Lodge issue	NP Coordinator/BCC Education Dept	Update provided by the Education Capital Team to NP Coordinator. A representative from the team to attend an upcoming NP meeting to discuss the Education Teams intentions and plans.
NP Coordinator to contact Marianna P-G re: funding from Wellbeing for families group work	Youth Club/Brentry Lodge issue	NP Coordinator/NP Well-being sub-group	Actioned by NP Co-ordinator
NP Coordinator to report asbestos outside Henbury Centre for Community Asset Manager – has reported for months but no action taken	Youth Club/Brentry Lodge issue	NP Coordinator/ Asset Manager	The BCC Corporate Health & Safety Surveyor has checked Brentry Lodge and there is no trace of asbestos containing material (ACM) on the grounds though this might not be the venue in question so NP Coordinator has arranged for the Streetscene Enforcement team to do a further check at the Henbury Centre. Awaiting response. 15.02.16 Keith

Action	Related to	To be actioned by	Notes
			Houghton has been informed that the asbestos outside Henbury Centre has now been removed.
Mayor to feedback to South Gloucestershire Leader concerns of Henbury residents about increased flood risk	Henbury Ford	Exec Office/Mayor/Transport Assets Group Manager/Policy team	
NP Coordinator to ask Flood team rep to attend Henbury/Brentry Forum to explore maintenance schedule for ford; at future public meetings around Cribbs Patchway include update on flood management being built into scheme	Henbury Ford	NP Coordinator/Flood Risk Engineer/Transport Assets Group Manager	Flood team to attend 1 <sup>st</sup> June Henbury/Brentry Forum
Mayor/Exec Office to enquire with the PROW team on application timescales	Crow Lane & Machin Road as PROW	Exec Office/ PROW team	
NP Coordinator to explore next steps and how to proceed with the Forum once PROW is granted	Crow Lane & Machin Road as PROW	NP Coordinator	Awaiting update
NP Coordinator to find out tree planting options and invite ASB officer to Forum to explore how/if ASB powers might be tried out to eliminate the parking on verges	Knole Lane	NP Coordinator/NP Forum/ASB Officer	Discussed at 1 <sup>st</sup> March Henbury/Brentry Forum and action agreed to sound out local resident concerns and develop recommendations for actions
Mayor to maintain watching brief on development	Dunmail site	Exec office/Planning department	
Mayor to maintain a watching brief on business plan developments	Southmead Youth centre	Exec office/BYL team	
SDT to explore with BCC future beyond March 2017; continue fundraising focus and logical development of the Centre as a hub	Southmead Youth centre	Southmead Development Trust	
Mayor/Exec office to feedback the aspirations of the services to unite on a single site at Badocks Wood to BCC service directors and support liaison between the services and BCC to facilitate it happening.	Badocks School 'campus'	Exec office/Education & Skills Service	
SDT seeking £20K towards the development of an outline vision and business/delivery plan	Greystoke Strip and Housing	Exec office/Asset Manager/Major projects team	Exec office emailed Community Asset manager and Affordable Housing Development Manager and have been advised to pass contact details of



Action	Related to	To be actioned by	Notes
			Locality, a national network of ambitious and enterprising community-led organisations, working together to help neighbourhoods thrive: Phil Tulba Head of Services (South) Locality 07818 570 184 <a href="mailto:Phillip.Tulba@locality.org.uk">Phillip.Tulba@locality.org.uk</a>

## **NP Visit Discussion Points**

### **Clifton Rugby Club**

Met with Pete Mitchell & Wyn Tingley (Clifton Rugby Club): developing parking at the site to increase capacity – creating parking under the new pitch, which will be raised. 250 parking spaces. Club is increasing capacity to 3-5k spectators; creating a Park & Ride in the week for the new Henbury Station would improve accessibility for the new station – especially if it is at the old Station site. The station there would also increase accessibility for all of Bristol to Clifton Rugby Club.

**Action:** Exec Office/Mayor to note the ambition and synergy of the Rugby Club's plans/aspirations and Bristol's needs to increase take up of sustainable travel and reduce car journeys into the city – asking the Mayor to support this potential solution

### **Cambian Secure Hospital issue**

Concerns about the lack of clear and open information about the intended new purpose of Brunel House as a venue supporting men with mental health issues. Rumours that it is intended for people with history of violence are circulating. Balance needs to be struck with accurate information getting out to the public; people's concerns and questions being understood and addressed and the right of people with mental health issues to live in communities without prejudice.

**Action:** Local Councillors to set up a public meeting with Cambian Group (who are setting up the service) on 12<sup>th</sup> February

**Action:** Exec Office/Mayor to reflect back into Council Planning department. Need to flag up when a planning consent is given that is likely to create a local concern such as this one

### **Youth Club/Brentry Lodge issue**

Focus of the community is the desire to have a community centre resource.

- Currently Brentry Lodge is held onto by Education for use as venue for alternative educational provision (but they don't have any timetable for using it at present so it's just empty);
- Community wants to explore if Education could use Henbury Centre (if it became available)
- Spirit of Life Church could potentially take on Brentry Lodge and work with community to enable it as a Community venue; they want to invest in it.
- Community also want to combine Library with community centre provision if possible.

Mayor made clear that there is no revenue support from City Council available; that there needs to be a realistic business case. Sarah Williams (local resident) committed to making it happen – 'use the buildings we've got' but not clear how to get started – how to connect with BCC. NP Co-ordinator

pointed that currently BCC doesn't explain – or have – a clear route for communities to hold constructive conversations with City Council – this is the subject of a cross-cutting piece of work emerging from cities NP Plans. Sarah W wants to know what the route into BCC is.

Marianna P-G: gave example of not having a space in Henbury/Brentry to work with 35 families – Sueann Kemp pointed out that the Henbury Centre could host this work; KH suggested a Wellbeing application could support it, too.

**Action:** Mayor/Exec office to feedback about the need to present clear routes to communities on how to link local plans/aspirations into BCC business planning and resource/asset management

**Action:** NP Coordinator to contact Education Dept to explore if Henbury Centre could house their education provision and if they would consider freeing up Brentry Lodge; also to ask them to speed up their use of Brentry Lodge if they intend to develop a service from it.

**Action:** NP Coordinator to contact Marianna P-G re: funding from Wellbeing for families group work

**Action:** NP Coordinator to report asbestos outside Henbury Centre for Community Asset Manager – has reported for months but no action taken

### **Henbury Ford**

Residents concern about excessive flooding of ford; asking Mayor to support more regular maintenance of sluice so the brook doesn't back up and stays free-flowing – Potential work for next Forum agenda (NPC); Also concern about flow increasing from run-off from South Gloucester developments at Cribbs Patchway.

**Action:** Mayor to feedback to South Gloucestershire Leader concerns of Henbury residents about increased flood risk

**Action:** NP Coordinator to ask Flood team rep to attend Henbury/Brentry Forum to explore maintenance schedule for ford; at future public meetings around Cribbs Patchway include update on flood management being built into scheme

### **Re-opening of link between Crow Lane & Machin Road as PROW**

Resident concern about blocking of passage way between Crow Lane and Machin Road several years ago. Still at no. 7 in list for action by PROW team – hasn't moved up the list for a long time; Also fly-tipping along the railing. Land owner may not be happy with moves to re-open the passage way. But has been used for many years as a route to Machin from Crow Lane.

**Action:** Mayor/Exec Office to enquire with the PROW team on application timescales

**Action:** NP Coordinator to explore next steps and how to proceed with the Forum once PROW is granted

### **Churned up verges, lack of parking and tree planting issues**

Churned up verges along Knole Lane – people parking on grassed verges/driving across them. Potential solutions explored:

- a. tree planting – but this seems to have been ruled out?
- b. replace some verges with parking and alternate planting every other verge: but cost and how to fund not clear?
- c. explore if new ASB powers around community protection could be applied to this problem to stop perpetrators

**Action:** NP Coordinator to find out tree planting options and invite ASB officer to Forum to explore how/if ASB powers might be tried out to eliminate the parking on verges

### **Development of the Dunmail site**

Verbal update on progress with United Communities Housing on developing the site; also community need to gain a play resource in Elderberry Open Space

**Action:** Mayor to maintain watching brief on development

### **Progress on sustaining the Youth Centre and future risks**

Youth Centre currently running 5 nights a week (except Sat/Sun); Asset Transferred to Southmead Development Trust; in November 2016 the 3 year break clause notice becomes due; SDT very likely to give notice of intention to give the building back: very difficult to generate the £100,000 a year revenue to keep the building in use just from earned income; need other grants to do that: looking to Esme Fairburn for grant funding; Fourteen fund providing £20k of funding – idea is to use Youth Centre as hub for all agencies working with young people in Southmead; some of the tenants – Learning Partnership West and Include (alternative education) talked about their work in the Centre.

**Action:** Mayor to maintain a watching brief on business plan developments

**Action:** SDT explore with BCC future beyond March 2017; continue fundraising focus and logical development of the Centre as a hub.

### **Elmfield School / aspirations for a Badocks School 'campus' / New Ranch Adventure Playground**

Mayor heard about the aspirations of Badocks Wood School to host Elmfield School for deaf young people and Southmead Children's Centre all on site of school to integrate and enhance all their services; already held joint event between Elmfield children and Badocks at Christmas which went really well; Mayor could see Elmfield building not fit for purpose and that the site could work if released for housing (again, how to link releasing some land with applying some of the income to creating improved resources?); Mayor very excited and supportive of direction of the concept.

Ranch reconstruction - Mayor saw the new adventure playground created at the Ranch; consultation took place with young people; LPW staff (led by Paddy Dorney, Lead Children's Worker) alongside local residents raised a total of £19,000. Has been ring-fenced to create a BMX track as additional resource at the Ranch – it's being constructed at present.

**Action:** Mayor/Exec office to feedback the aspirations of the services to unite on a single site at Badocks Wood to BCC service directors and support liaison between the services and BCC to facilitate it happening.

### **Southmead Community Plan & Fourteen Fund**

- Community Plan: progressing - some chapters progressing well - joint working has been good; at early stages; LinkAge leading chapter on older people
- Fourteen Fund: Themes - community led; sports; arts; young people; disabled people
- Has been running for a year - exciting projects: ACTA Youth Theatre; Bristol Old Vic coming in to run programme – creating a play and soap opera – about Southmead in the 30's; We're funding a Goal-keeping course – Communications: creating a Southmead app to launch soon – joint Wellbeing and Fourteen money to create database to resource the app; using money to attract partners to work in Southmead; residents decide how the money is spent; residents are negotiating with organisations;
- It's a lovely opportunity to be involved right at the start of things; scoring - gives confidence that it will work;
- Communication work: pulling together all communication into a single inter-connected strategy so it all links together – Fourteen fund has funded a Communication Worker post
- Sought funding from Big Lottery for Community Champions Volunteer Co-ordinator; Community Plan Action Group meeting once a month.
- Local Reference Group - how we shape what we want in Southmead - just appointed a Volunteer Co-ordinator - linking up with Dominic Murphy and Cities of Service. Volunteer Co-ordinator here for 2 years.
- £20,000 to spend on disability project. Research will link to parks access and how it needs to improve for disabled people – which will then shape how BCC accessibility funding for Parks is used locally to improve access.

### **Greystoke Strip and Housing**

Ian Thornley: keen to get a purpose-built library and community centre rebuilt; on first floor - mixed offices/flats. BCC trying to reduce number of office accommodation

- Had lots of support from John Bos and Di Robinson;
- Waiting from BCC to say you can have the land...

- George F: needs to have great architecture 'Southmead must be good because look what they've invested in'
- Jenny S: there must be covenants on this land - donated by Friends - Quakers 'for benefit of people of Southmead'
- Would the people who back onto that site be pleased - potential concern
- Depends on the design

1. White Hall Site - owned by St Stephen's Church (next door) - SDT understand the local diocese are about to put it on the market to reinvest in their church building and expect to raise c£250k.

2. Health Centre - our information is that the practice is a tenant and does not have security of tenure and are thus looking for a site/building with greater degree of permanence/security. Obviously we do not want to lose them from the centre at all and would aim to provide them with a building in the new development.

Alex Kittow (Chief Executive - Southmead Development Trust) has asked to summarise the next steps - ie develop an outline vision and business/delivery plan. George Grace estimates this can be done for £20k (including appraisals).

**Action:** SDT seeking £20K towards the development of an outline vision and business/delivery plan

### **Dunmail**

Will be something really good – George F: 'good contemporary architecture'